



When it comes to payroll... No one is more **RELIABLE**

AUTHORIZATION FOR DIRECT DEPOSIT

I authorize Reliable Payroll Services to deposit my pay automatically to the account(S) indicated below and, if necessary, to adjust or reverse a direct deposit for any payroll entry made to my account in error. This authorization will remain in effect until I cancel in writing and in such time as to afford Reliable Payroll Services a reasonable opportunity to act on it.

*** Please include a copy of a voided check for verification ***

Account Information:

Name on bank account: _____

Type of account: Checking _____ Savings _____

Bank routing number: _____

Bank account number: _____

Entire paycheck: _____ or Amount: \$ _____

Optional second account information for split payments:

Name on bank account: _____

Type of account: Checking _____ Savings _____

Bank routing number: _____

Bank account number: _____

Amount: \$ _____

Employee signature: _____

Date: _____

Company Name: _____

45-16 251st Street, Suite 201, Little Neck, New York 11362
Phone 718-225-0200

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